

**Director for External Affairs
Office of the Director
Center for External Affairs
National Cancer Institute
National Institutes of Health
Department of Health and Human Services**

The [National Cancer Institute](#), NIH is seeking exceptional candidates for the position of Director for External Affairs, Center for External Affairs. This is a career Federal position in the Senior Executive Service. The Director for External Affairs provides executive and strategic leadership to a dynamic, complex nationally and globally visible communications, legislation, and advocacy relations program for NCI. This position offers a unique and exciting opportunity to serve as a key member of the NCI's leadership team and serve as the primary advisor to the NCI's Director and the senior managers regarding NCI's communication and engagement activities.

Specifically, the Director, Center for External Affairs:

- Provides operational oversight to three distinct, yet interdependent offices: the Office of Communications and Public Liaison (OCPL), the Office of Government and Congressional Relations (OGCR), and the Office of Advocacy Relations (OAR).
- Ensures consistent communications and active engagement with external stakeholders that are implicit in NCI's mission to advance cancer research and are essential to our success.
- Presents ideas and innovative solutions, taking into account, input and opinions from key stakeholders.
- Serves as a role model for the Institute, demonstrating integrity and fairness, and adhering in work and behavior to the highest ethical and business practice standards.
- Provides executive oversight for an allocation of an operations budget of approximately \$48 million dollars and executive oversight of a staff of approximately 113 employees.

For more information on the position, qualifications, salary, benefits and how to apply, please click here: [USAJOBS - Job Announcement](#)

HHS, NIH and NCI are Equal Opportunity Employers