



The NIH is the center of medical and behavioral research for the Nation ---making essential medical discoveries that improve health and save lives.

***DIRECTOR, OFFICE OF RESEARCH SERVICES (ORS)
OFFICE OF MANAGEMENT
Office of the Director
National Institutes of Health (NIH)
Department of Health and Human Services***

Are you a top-level executive seeking a career at one of the preeminent biomedical research institutions in the Nation and the world? The Director, ORS, coordinates activities and works to manage, develop and implement programs related to: occupational health; radiation safety; biomedical engineering and instrumentation resources; medical arts and photography; library support; veterinary resources; security and public safety; employee transportation services; mail and printing services; and management of food, travel, childcare, fitness services and employee amenities throughout the NIH. He/she manages, develops and implements a security program in a biomedical research setting including health care facilities, research laboratories, and a hospital, and ensures appropriate use and protection of select agents. Provides guidance to senior program and scientific staff on a broad range of research support services to support and advance the achievement of NIH's mission. Builds organization capability through the development and implementation of effective hiring and development strategies and continuously strives to incorporate new ideas and information into ORS policies and procedures. He/she presents ideas and innovative solutions, taking into account input and opinions from key stakeholders. Serves as a role model, demonstrates integrity and fairness, and adheres to the highest ethics and business practice standards. ORS has a staff of approximately 525 employees with an annual budget of approximately \$254 million dollars.

We are looking for a diverse pool of applicants with senior-level experience who have a commitment to excellence and the energy, enthusiasm, and innovative thinking necessary to lead a dynamic and diverse organization. The successful candidate for this position will be appointed within a salary range of \$126,148 - \$189,600. A Relocation Incentive may be authorized subject to individual approval. Full Federal benefits, including leave, health and life insurance, retirement, and savings plan (401K equivalent), will be provided. Selectee must be able to obtain and maintain a Top-Secret security clearance.

If you are ready for an exciting leadership opportunity, please see the detailed vacancy announcement at <http://www.jobs.nih.gov> (under Executive Careers NIH-ORS-SES-2018-10243803). Applications must be received by **August 16, 2018 at 11:59 p.m., ET. Please contact Lynnita Spears at 301-402-4077 for questions and/or additional information.**

DHHS AND NIH ARE EQUAL OPPORTUNITY EMPLOYERS

